

Y-12 Overview for FMSIC

Charlie Barton
March 2003



Outline

- ✓ History and Future of SAP at Y-12
 - ✓ SAP Travel Module -
Implemented January 2002
 - ✓ SAP Time Module -
Implemented July 2002

History of SAP at Y-12

	FY 97-98	FY 1999	FY 2000	FY2001	FY2002
Phase I Implementation	■				
Financials					
Materials Management					
Project Systems (Financial)					
HR (Org Structure/Training)					
Upgrade to 4.0B		■			
Phase II Implementation					
HR (Payroll)					
HR (Benefits)					
Split of Companies			■		
Web Rptg/User Requests					
Upgraded to 4.6C				■	
Travel Management					
Time Management					■
Earned Value Reporting					
Multi-Year Baseline Mgt					

**Focus on
Back-Office
Functionality**

**Focus on
Operations
Mgt** →

Rollout of New SAP Functionality

	FY 2003	FY 2004	FY 2005	FY 2006+		
P3/SAP Interface Tool	■	<i>Initial Roll-out March time-frame</i>				
Employee Reimbursement	■	<i>Ready to Pilot in February</i>				
Archiving	■	<i>Phase II (extraneous data) partially implemented</i>				
Business Warehouse	■					
Recruitment/Mgr Self Service	■					
WFO Funds Management	■					
SAP Portals	■					
Retiree Benefits		■				
Plant Maintenance		■				
Calibration and Inspections						
MM Integration w/PM						
Production Planning						
Production Execution						
Production Inspection						
SAP Catalogue Procurement						
Property Management						
ES&H Management					?????????	
Upgrade to Version 4.7			■			

Integrated Work Management System (IWMS)

■	Implemented
■	Approved and in Development Phase
■	Proposed/Not Yet Approved
????	Unknown

Focus on Operations Management

SAP Travel Implementation January 2002



SAP Travel Module Overview

- ✓ Replaced legacy “homegrown” system
- ✓ Two aspects of SAP Travel were implemented:
 - Travel Request
 - Travel Settlement*
- ✓ SAP Authorizations and Workflow were used for for both
- ✓ Major driver: Cost Savings

* Use of the 3rd element of SAP Travel, On-line booking, was not implemented.

SAP Travel Module

REQUEST - Home Page



Travel Services

Travel Request for Valerie F Homan

New
Travel Request

Create

Open Travel Request

Edit

Cancel

Copy

View

Choose a trip

02/05/2002 - San Francisco, CA - Learn more about Project System (Book Finish)

Changed to 18416

To select another traveler, enter badge number

Enter badge number and click on Change

00019838

Change

SAP Travel Module

REQUEST - Overview of Tabs



Travel Services

Main

General Data

Transportation

Hotel

Pre-Payment

Submit

Travel Request for Charles A Barton Trip No:

Summary

Travel Days	Date <small>(mm/dd/yyyy)</small>	Time	Business Days	Date <small>(mm/dd/yyyy)</small>	Time
Travel Beginning	<input style="width: 100px;" type="text"/>	08:00 (08:00 AM) <input type="checkbox"/>	Business Beginning	<input style="width: 100px;" type="text"/>	08:00 (08:00 AM) <input type="checkbox"/>
Travel Ending	<input style="width: 100px;" type="text"/>	17:00 (05:00 PM) <input type="checkbox"/>	Business Ending	<input style="width: 100px;" type="text"/>	17:00 (05:00 PM) <input type="checkbox"/>

1st Destination
(Enter City and State)

Country Activity

Reason

Cost Assignment (must total 100%)

% Dist	Cost Object
<input style="width: 50px;" type="text" value="100.00"/>	<input style="width: 100px;" type="text"/>
<input style="width: 50px;" type="text"/>	<input style="width: 100px;" type="text"/>
<input style="width: 50px;" type="text"/>	<input style="width: 100px;" type="text"/>
<input style="width: 50px;" type="text"/>	<input style="width: 100px;" type="text"/>

Trip Advance (i.e. if no corporate card)

Amount	Pick-up Date	Reason
<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>	<input style="width: 100px;" type="text"/>
<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>	<input style="width: 100px;" type="text"/>
<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>	<input style="width: 100px;" type="text"/>
<input style="width: 80px;" type="text"/>	<input style="width: 80px;" type="text"/>	<input style="width: 100px;" type="text"/>

SAP Travel Module GSA Rates Available

REQUEST - Develop Estimate



Travel Services

Per Diem Lookup

Country Region

Meals (whole-day): **30.00** Accommodations (1-night): **55.00**

Estimate Details

Airline	<input type="text" value="712.00"/>	Airfare Table for major cities Choose a Destination <input type="text"/>
Mileage	<input type="text" value="12"/>	For personal car, use \$.365/mile
M&IE	<input type="text" value="90"/>	Based on per diem (75% on days of travel; 100% on other days)
Lodging	<input type="text" value="165"/>	Based on per diem or conference lodging, if known
Rental Car	<input type="text" value="0.00"/>	Use \$45/day for intermediate car
Registration Fee	<input type="text" value="0.00"/>	If applicable
Parking	<input type="text" value="30"/>	Knoxville: \$6/day long term; \$12/day short term
Other	<input type="text" value="25"/>	Miscellaneous not listed above
TOTAL ESTIMATE	<input type="text" value="1034"/>	

NOTE: The estimated cost is used for determining trip approval only. Authorized or approved trip expenses will be reimbursed within Company Policy.

SAP Travel Module

REQUEST - Overview of Tabs



Travel Services

Main

General Data

Transportation

Hotel

Pre-Payment

Submit

Travel Request for Charles A Barton Trip No:

Summary

Travel Days	Date <small>(mm/dd/yyyy)</small>	Time	Business Days	Date <small>(mm/dd/yyyy)</small>	Time
Travel Beginning	<input style="width: 100%;" type="text"/>	08:00 (08:00 AM) <input type="checkbox"/>	Business Beginning	<input style="width: 100%;" type="text"/>	08:00 (08:00 AM) <input type="checkbox"/>
Travel Ending	<input style="width: 100%;" type="text"/>	17:00 (05:00 PM) <input type="checkbox"/>	Business Ending	<input style="width: 100%;" type="text"/>	17:00 (05:00 PM) <input type="checkbox"/>

1st Destination
(Enter City and State)

Country Activity

Reason

Cost Assignment (must total 100%)		Trip Advance (i.e. if no corporate card)		
% Dist	Cost Object	Amount	Pick-up Date	Reason
<input style="width: 100%;" type="text" value="100.00"/>	<input style="width: 100%;" type="text"/>			
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

SAP Travel Module

REQUEST - Once Data is Entered

The screenshot displays the SAP Travel Services interface. At the top left is the SAP Y12 logo. The main title is 'Travel Services' in a blue, stylized font. A 'Main' button is located in the top right corner. Below the title are five tabs: 'General Data', 'Transportation', 'Hotel', 'Pre-Payment', and 'Submit'. The 'Submit' tab is highlighted in yellow. Below the tabs, the word 'Submit' is written in bold blue text. The main content area is a yellow box containing the text 'Travel Request for Charles A Barton - 00018416' on the left and 'Trip No: 0000003759' on the right. At the bottom of this box are two buttons: 'Submit for Approval' and 'View Travel Request'.

SAP Y12

Travel Services

Main

General Data Transportation Hotel Pre-Payment **Submit**

Submit

Travel Request for Charles A Barton - 00018416 Trip No: 0000003759

Submit View
for Approval Travel Request

SAP Travel Module

REQUEST - View

General Trip Information

TRAVEL BEGINNING: 03/17/2003 15:00 BUSINESS BEGINNING: 03/18/2003 08:00
TRAVEL ENDING: 03/20/2003 22:00 BUSINESS ENDING: 03/20/2003 16:00
DESTINATION: Bethesda, MD
COUNTRY: USA ACTIVITY: Business-Domestic
REASON: Attend FMSIC Annual Conference

COST ASSIGNMENT: 100.00% to VP980002

ESTIMATE DETAILS:

AIRLINE	712.00
MILEAGE	12.00
M&IE	90.00
LODGING	165.00
RENTAL CAR	0.00
REGISTRATION FEE	0.00
PARKING	30.00
OTHER	25.00
TOTAL ESTIMATE:	1,034.00

SAP Travel Module

REQUEST - View

Transportation Information

PRIMARY METHOD: Plane **TICKET PICKUP:** Airport(e-ticket)
STARTING CITY/STATE: Oak Ridge, TN
COORDINATING TRAVELER: Ron Ragland

AIRLINE AS PRIMARY MODE OF TRANSPORTATION

ACTION	AIRPORT	CITY/STATE	COUNTRY	DATE	TIME	CAR
Departure	TYS		USA	03/17/2003	15:00	
Arrival	Bethesda		USA	03/17/2003	16:30	
Departure	Bethesda		USA	03/20/2003	17:30	
Arrival	TYS		USA	03/20/2003	19:00	

Hotel Information

LOCATION/CITY: Bethesda, Maryland **COUNTRY:** USA

ARRIVAL DATE: 03/17/2003

DEPARTURE DATE: 03/20/2003

HOTEL NAME	HOTEL ADDRESS OR LOCATION	HOTEL PHONE	CONF
Hyatt Reg Bethesda	One Bethesda Metro Center	301-657-1234	YES

Itinerary Information

No Itinerary available yet

SAP Travel Module

REQUEST - Submit for Approval

The screenshot displays the SAP Travel Services interface. At the top left is the SAP Y12 logo. The main title is 'Travel Services' in a stylized blue font. A 'Main' button is in the top right. Below the title are five tabs: 'General Data', 'Transportation', 'Hotel', 'Pre-Payment', and 'Submit' (highlighted in yellow). The 'Submit' tab content is on a yellow background. It shows the title 'Submit' in bold blue. Below that, the text 'Travel Request for Charles A Barton - 00018416' is on the left, and 'Trip No: 0000003759' is in a text box on the right. A red message states 'Trip Request has been submitted Submitted to Stephen Buckley'. At the bottom are two buttons: 'Submit for Approval' and 'View Travel Request'.

SAP Y12

Travel Services Main

General Data Transportation Hotel Pre-Payment **Submit**

Submit

Travel Request for Charles A Barton - 00018416 Trip No: 0000003759

**Trip Request has been submitted
Submitted to Stephen Buckley**

Submit View
for Approval *Travel Request*

Approver for workflow approval is pre-determined based on Business Rules.

SAP Travel Module

REQUEST - E-mails

- ✓ When request is entered, e-mails with overview information are sent to:
 - Request Approver
 - Traveler (and inputter if applicable)
 - Cost Object owner
 - Traveler's Supervisor
 - Settlement Approver (if different than request)
- ✓ When approved, e-mails are sent to:
 - Traveler (and inputter if applicable)

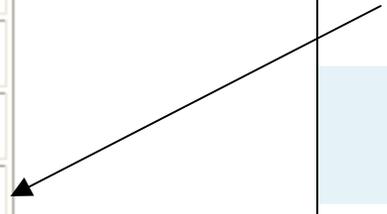
SAP Travel Module

REQUEST - Mgrs Workflow Inbox

Materials Mgt.	Accounting	Human Resources
Acquisition Center	Open Cost Center	Search
Display Purchase Reqs	Close Cost Center	Organizational
Display Purchasing Docs	Display Cost Centers	Travel
Display Vendors	Adjust/Transfer Costs	Quality
Display Reservations	Display Invoice	Organizational

Y-12 Workflow Inbox for 14104 George A Dailey

Workflow Categories	Workitems
Purchase-Requisition Approvals	1
Purchase-Order Approvals	22
Travel Request Approvals	1



SAP Travel Module

REQUEST - Mgrs Workflow Inbox

Travel Request

Traveler Name: Valerie F Homan
Traveler Badge: 00019838
Trip Number: 0000004196
Estimated Trip Cost: \$ 2067.00
Purpose: SAP Quality Management Training
Travel City: Chicago, IL
Cost Objects/Responsible Person: VP241000 Timothy C Marks
Depart Date: 02/09/2003
Return Date: 02/12/2003
Travel Type: Training -Domestic
Special Comments:

Estimate Details:

Airline	0.00
Mileage	15.00
M&IE	120.00
Lodging	400.00
Rental Car	0.00
Registration Fee	1500.00
Parking	32.00
Other	0.00
Total	2067.00

Approve

Reject

SAP Travel Module

REQUEST - Mgrs Workflow Inbox

Travel Request

Traveler Name: Valerie F Homan
Traveler Badge: 00019838
Trip Number: 0000004106
Estimated Trip Cost: 0
Purpose: Management Trainin

Travel City:
Cost Objects/Respo: Timothy C Marks
Depart Date:
Return Date:
Travel Type: omestic
Special Comments:

Estimate Details:

Airline	
Mileage	
M&IE	
Lodging	
Rental Car	0.00
Registration Fee	1500.00
Parking	32.00
Other	0.00
Total	2067.00

At the time the Mgr approves the travel, it shows up in the Travel Services Work Queue.

Approve

Reject

SAP Travel Module

REQUEST - Travel Services Work Queue

List Edit Goto System Help

Tcode: ZFTV_REQ_QUEUE ZFTV_REQUEST_QUEUE
 01/08/2003 - 10:27:18 HVF Y-12 Complex Page: 1
 QAS 010 Quality Assurance Travel Management Request Work Queue

Name	Trip No.	Work Status	Depart Date	Trans	Destination	Approval Date
Domestic Employee						
MUIR, MP	1489	WRK START - ESU	05/09/2002	PCD	Pigeon Forge	05/09/2002
TURNER, SB	2593	WRK START - ESU	09/03/2002	P	Monterey, California	08/09/2002
BROWN, TL	3739	WRK START - FQV	11/18/2002	P	San Jose, CA	11/08/2002
READ, TJ	3738	WRK START - FQV	11/18/2002	P	San Jose, CA	11/08/2002
STEELE JR, RS	3745	WRK START - GIP	12/01/2002	P	Dallas, TX	11/21/2002
WILLIAMS, JT	3645	WRK START - ER7	12/01/2002	P	Cleveland OH	11/06/2002
BENNETT, RB	3748	WRK APPR	12/09/2002	PCD	nashville, TN	11/25/2002
BENNETT, RB	374	WRK START - ESU	12/15/2002	PCD	Atlanta, GA	11/25/2002
EASON, SS	3758	WRK START - ER7	12/31/2002	PCD	Nashville, TN	12/20/2002
Foreign Employee						
ELWOOD JR, RH	3556	WRK START - FQV	12/02/2002	P	Moscow Russia	11/08/2002

Drills down into Trip Request Information

SAP Travel Module

REQUEST - Travel Services Work Queue

Actions

System Help

Trip Request Queue

Update Itinerary Send Itinerary Booking Completed Request Queue

Tcode: ZFTV_REQ_QUEUE ZFTV_REQUEST_QUEUE
01/08/2003 - 10:27:18 HVF Y-12 Complex Page: 1
QAS 010 Quality Assurance Travel Management
Travel Request Report

TRAVELER: MICHAEL MUIR BADGE: 28021 USER ID: MTO PHONE: (865)574-9509

GENERAL TRIP INFORMATION

SUMMARY

TRAVEL BEGINNING: 05/09/2002 08:00 BUSINESS BEGINNING: 05/09/2002 08:00
TRAVEL ENDING: 05/09/2002 17:00 BUSINESS ENDING: 05/09/2002 17:00
DESTINATION: PIGEON FORGE
COUNTRY: USA ACTIVITY: DOMESTIC CONFERENCE
REASON: ATTEND TIMECONTROLS USER CONFERENCE

COORDINATION OF TRIP

PRIMARY METHOD: PERS. CAR DRIVER
COORDINATING TRAVELER: VALERIE HOMAN
STARTING CITY/STATE: KNOXVILLE, TN

SAP Travel Module SETTLEMENT

System Help

Welcome to the Travel Manager VALERIE F HOMAN

- Create/Edit Travel Request
- List of all trips
- County Search
- Y12 TRAVEL SERVICES HOME PAGE



Personal trips approved and available to record expenses

Trip beginning	First destination	Reason for trip	Reimbursement	Possible subs. activities
11/09/2002	Banff, Alberta	ASUG Plant Maintenance Conference	838.90 USD	Travel expenses were posted

List of Unsettled Trips

SAP Travel Module

SETTLEMENT - 3 Sections

Travel Expenses: CHARLES A BARTON, Trip 2968

Results User data

General trip data

	Date	Time
Trip beginning	11/09/2002	08:00
Trip end	11/14/2002	17:00

1st destination: Banff, Alberta

Trip country: CA Region: Canada

Reason for trip: ASUG Plant Maintenance Conference

Destinations

	Date	Time
Domestic arrival	11/14/2002	17:00

Trip advance

Alternative cost assignment for entire trip, if other than master CA

Comments

Mileage and per diem reimbursement

Expense receipts

Pre-populated from Request

Select for GSA Rates

Following Slides

SAP Travel Module

SETTLEMENT - Mileage and Per Diem

Mileage and per diem reimbursement

Mileage reimbursement

Miles/Kms

Vehicle type Personal Car

Miles/Kms distribution

Date	Total	Vehicle type	Starting loc.	End loc.
11/09/2002	12	Personal Car	Oak Ridge	TYS
11/14/2002	5	Personal Car	TYS	Maryville
11/09/2002		Personal Car		
11/09/2002		Personal Car		
11/09/2002		Personal Car		
11/09/2002		Personal Car		

Delete miles/kms Add. info

Meals and accommodations

Per diem meals reimbursement

Deductions

Weekday	Date	Breakfast	Lunch	Dinner
Saturday	11/09/2002	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sunday	11/10/2002	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Monday	11/11/2002	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Tuesday	11/12/2002	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	11/13/2002	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Mileage Dollars calculated based on total miles.

Per Diems/Deductions calculated based on region/deduction rules.

SAP Travel Module

SETTLEMENT - Receipts

Expense receipts

Exp. receipt 007 Hotel Tax (Domestic)

Amount 8.50 American Dollar on 11/13/2002

Additional information

Add to table New receipt Copy and set next date

No	Exp. type	Amount	Curr...	Date	Rate	Amount of payment	Trav...	Info
▶007	Hotel Tax (Domestic)	8.50	USD	11/13/2002	1.00000	8.50	USD	
006	Hotel Tax (Domestic)	8.50	USD	11/12/2002	1.00000	8.50	USD	
005	Hotel Tax (Domestic)	8.50	USD	11/11/2002	1.00000	8.50	USD	
004	Hotel Base Rate (Domestic)	100.00	USD	11/10/2002	1.00000	100.00	USD	
003	Hotel Base Rate (Domestic)	100.00	USD	11/09/2002	1.00000	100.00	USD	
002	Registration Fee	386.00	USD	11/09/2002	1.00000	386.00	USD	
001	Airfare	452.90	USD	11/09/2002	1.00000	452.90	USD	
		0.00				0.00		

Drop down list used for additional receipt reimbursements.

SAP Travel Module

SETTLEMENT - Review of Info

01/08/2003 TRAVEL EXPENSE STATEMENT 1

Name CHARLES A BARTON Simulation
 Personnel 18416 BWXT Y-12, L.L.C. BWXT Y-12
 Trip no 2968 BWXT Y-12 Cost cente

ITINERARY

Trip destination	Reason/Location/Coun	Trip ty. E/Activity
11/09/2002 08:00 -	ASUG Plant Maintenance	Standard trip
11/14/2002 17:00	Banff, Alberta Canada	Foreign Conference

Border crossing/return tr 11/14/2002 17:00

PER-DIEM SETTLEMENT

Meals

Date	Deduc	Ctry	Tx-fr.	Company	Amount	Add.	Reimburs.
Time	BLDR.		Tax ded	CompDed No.	Tx-fr.	amount	amount
11/09/02 08:00	11/09/02 24:00	CA	39.75	39.75	1	39.75	0.00 39.75
11/10/02 00:00	11/13/02 24:00	CA	53.00	53.00	2	106.00	0.00 106.00
11/10/02	.L...		0.00	13.00-	1	53.00	0.00 40.00
11/11/02	.D...		0.00	21.00-	1	53.00	0.00 32.00
11/14/02 00:00	11/14/02 17:00	CA	39.75	39.75	1	39.75	0.00 39.75
Total amounts for meals in USD						291.50	0.00 257.50

STATEMENT 1

Simulation
12, L.L.C. BWXT Y-12
12 Cost cente

T A T E M E N T

Amount in USD
452.90
386.00
100.00
100.00
8.50
8.50
8.50
8.50
1,064.40

STATEMENT 2

Simulation
12, L.L.C. BWXT Y-12
12 Cost cente

O U N T S

1,362.11
34.00
1,328.11

SAP Travel Module

SETTLEMENT - Submit/Approval

- ✓ Process for submittal and approval patterns the Request Process
- ✓ Payment is made to same place the employee gets his/her pay check the next day (typically bank)
- ✓ Cost is posted daily

Y-12 does 100% audit on all travel; a similar queue is used for this purpose.

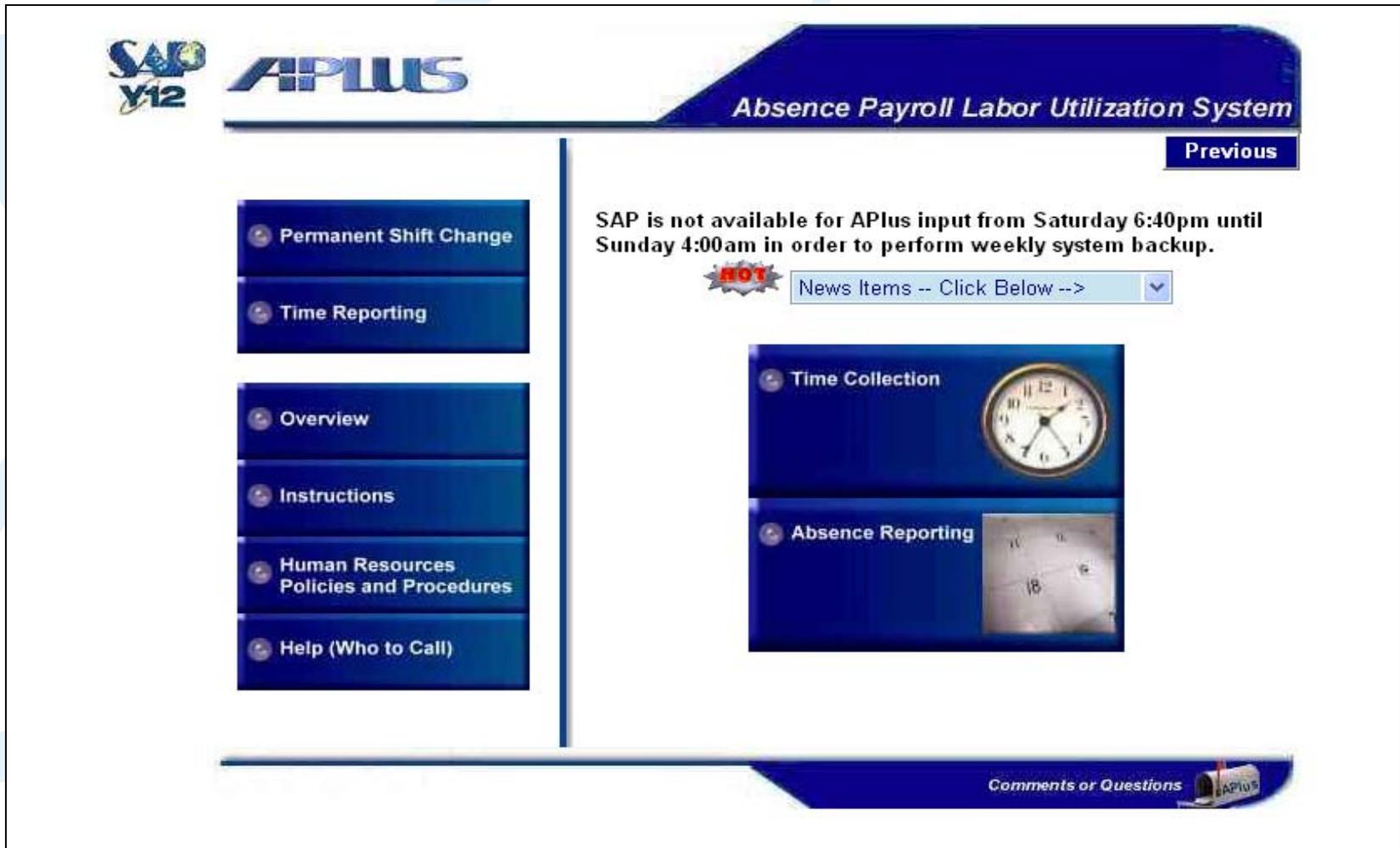
SAP Time Implementation July 2002



SAP Time Module Overview

- ✓ Replaced two Legacy “homegrown” systems (PALS for Time Entry and Absence Reporting)
- ✓ Time is entered in one place for use in:
 - SAP Payroll Processing
 - SAP Effort Processing
 - SAP Logistics (not implemented at this time)
- ✓ SAP Authorizations and Workflow were used
- ✓ Major drivers: Preparation for implementing IWMS and cost savings.

SAP Time Module Absence, Payroll and Labor Utilization System (APLUS) - Home Page



The screenshot displays the SAP APLUS Home Page. At the top left, the SAP Y12 logo and the APLUS logo are visible. The main header area is dark blue with the text "Absence Payroll Labor Utilization System" and a "Previous" button. A central message states: "SAP is not available for APlus input from Saturday 6:40pm until Sunday 4:00am in order to perform weekly system backup." Below this is a "NOT" icon and a "News Items -- Click Below -->" dropdown menu. On the left, a vertical menu contains: "Permanent Shift Change", "Time Reporting", "Overview", "Instructions", "Human Resources Policies and Procedures", and "Help (Who to Call)". On the right, there are two main sections: "Time Collection" with a clock icon, and "Absence Reporting" with a calendar icon. At the bottom right, there is a "Comments or Questions" link and a mailbox icon labeled "APLUS".

SAP Y12 **APLUS**

Absence Payroll Labor Utilization System

[Previous](#)

SAP is not available for APlus input from Saturday 6:40pm until Sunday 4:00am in order to perform weekly system backup.

NOT News Items -- Click Below -->

- Permanent Shift Change
- Time Reporting
- Overview
- Instructions
- Human Resources Policies and Procedures
- Help (Who to Call)

- Time Collection
- Absence Reporting

[Comments or Questions](#)

SAP Time Module

TIME COLLECTION- Selection Screen



Absence Payroll Labor Utilization System

Find Time Records - Approver role

For:
Status:

Select a Date or enter a Date. (Range: 10/06/2002 - 04/06/2003)
Week Ending:
From(mm/dd/yyyy): **To(mm/dd/yyyy):**

Alternative Personnel Selection:

Badge:	<input type="text"/>	Directorate:	<input type="text"/>
User ID:	<input type="text"/>	D-1:	<input type="text"/>
Last Name:	<input type="text"/>	D-2:	<input type="text"/>
OrgId:	<input type="text"/>	Emp.Subgroup:	<input type="text"/>
Specific OrgID Only:	<input type="checkbox"/>	Supervisor:	<input type="text"/>

Payroll:

All Monthly Hourly Weekly N

SAP Time Module

TIME COLLECTION - Entry Screen

Hours Scheduled, Payroll and Effort data must balance to go to "awaits approval".

 [Back](#)

Time Card for Employee **00018416, CHARLES A BARTON - SM 9J 1** Period Ending: 01/19/2003

This timecard contains a template of entries for the past 1 Month

Status: New

	Fri 01/10	Sat 01/11	Sun 01/12	Mon 01/13	Tue 01/14	Wed 01/15	Thu 01/16	Fri 01/17	Total
<input type="button" value="Add Exception"/>	<input type="text"/>								
<input type="button" value="Add Absence"/>	<input type="text"/>								
<input type="button" value="Add Charge"/>	<input type="text"/>								
VP980023 - SAP Personnel	<input type="text"/>								
VP980253 - Incidental Absence Code	<input type="text"/>								
Total Charges + Absences:	<input type="text"/>								
Scheduled Hours:									40.00
@ Abs not in OT/Comp:									<input type="text"/>
Total Additional:									<input type="text"/>

Payroll/Absence Data

Effort Data

SAP Time Module

ABSENCE REPORTING

Please Select a Subject for Viewing

Vacation

Holidays

Absences

Absence Card (2018)

Vacation Details for BARTON CHARLES A - 18416 for year 2003

Convert
to Hours

Display
Last Year

Vacation Eligibility		
Carry Forward	Bank	21.25
	Deferred	0.00
	Total	21.25
Current Year		25.00
Total Vacation		46.25

Vacation Status		
Total Vacation		46.25
Entered		0.00
Transfer In		0.00
Vacation Taken		0.00
Lost Deferred Vacation		0.00
Transfer Out		0.00
Term Vacation		0.00
Vacation Remaining		46.25
	Eligible to Bank	30.00
	Deferrable Unless Denied by Management	16.25

SAP Time Module
TIME COLLECTION

demo

SAP Travel and Time Modules Summary

- ✓ Significantly eased staff's ability to take care of Travel and Time processes themselves and with reduced errors
- ✓ Provided opportunity to move closer to industry best practices as inherent in COTS packages
- ✓ Reduced computing cost by \$450K annually
- ✓ Prepared for further roll-out of SAP Plant Maintenance/Production Planning Modules in support of IWMS