

DOE Budget Results Council (BRC) Training Survey

Please name a point of contact who is familiar with your financial management training materials and needs:

Financial Training Point of Contact:

NAME: Jack Reed (FMCC Representative)

PHONE: (208) 526-0013

SITE: Idaho Operations Office (DOEID)

FAX: (208) 526-7407

E-Mail: Reedth@id.doe.gov

1. Please list any budget/accounting/finance training materials and/or courses that you have developed and used in the last three to five years.

Title

Format (manual, cd-rom, etc.)

This past year employees in the DOEID Budget Services Division received several internal training classes conducted by subject matter experts in the accounting/finance fields. These classes were informal, usually lasting anywhere from 20 minutes to an hour. Some included handout materials. These classes were not developed sufficiently for application to a broader audience but perhaps HQ could develop these classes as self-training modules. They are listed below.

- Construction
- Indirects
- IWOs, OPACs, MPOs

Future classes include:

- Internal budget
- Unicall

2. What budget/finance/accounting training do you feel are your biggest needs?

- Training on the new accounting system
 - Standard General Ledger
 - Power Point
 - Overview of the budget process
 - How internal budget is developed and implemented
 - Construction line items
3. Have you used any outside sources for financial training? If so, please list any financial management training courses (budgeting, accounting, etc.) you would recommend to others in the DOE financial community. (Also include any non-finance classes that you found to be very good!)

Course Title:

Vendor

Introduction to Financial Management
at DOE - Financial Management
Development Program

DOE Office of Chief
Financial Officer

Continuing Education Series
Professional Skills Training
Breaking the Code: Understanding
Project Management (PMCE04)
Introductory overview that is DOE specific.

AMCI, 6066 Leesburg Pike,
Falls Church, Suite 700,
VA 22041, (703) 256-0509
www.amciweb.com
Mr. Chance Reichel

Federal Appropriation Law

FINC7100D-C13
Graduate School, USDA

Federal Appropriation Law Update

FINC7200D-C13
Graduate School, USDA

Budget Analysis Workshop

BUDG8100D-C13
Graduate School, USDA

Procurement Management Series
Professional Skills Training
Federal Financial Assistance Cost Principles

AMCI, 6066 Leesburg Pike,
Suite 700, Falls Church,
VA 22041, (703) 256-0509

www.amciweb.com

Mr. Tom Dolan

Government Auditing Skills
Course 1138

Defense Contract Audit
Institute, Memphis, Tenn
(901) 325-6360
Ms. Pamela Clay

Writing Good Requirements
For Department of Energy and INCOSE

Compliance Automation, Inc.
1221 South Main Street,
Suite 204
Boerne, Texas 78006
Phone: (830) 249-0308

RETURN COMPLETED SURVEY by February 7, 2001 TO:

Tom Foley

e-mail: thomas.foley@ch.doe.gov

Fax: (630) 252-9691

Address: Tom Foley
Budget Director
DOE Chicago Operations Office
9800 S. Cass Avenue
Argonne, IL 60439